

COMMUNITY LIVING AJAX-PICKERING & WHITBY

JOB POSTING

POSTING NO: 25-43

DATE: September 3, 2025

POSITION: TEMPORARY FULL TIME DIRECT SUPPORT PROFESSIONAL
HOURS MONDAY-FRIDAY 2:30pm-10pm

DEPARTMENT: INTENSIVE SUPPORTS

LOCATION: PHB- HICKORY ST WHITBY

REPORT TO: PROGRAM MANAGER – JENNIFER SMITH

JOB SUMMARY:

- Support one individual with a dual diagnosis (developmental disability and mental health disorder and/or challenging behaviour) in their own apartment.
- Provide a home-like environment for supported individual, ensuring that their rights are maintained and respected.
- Facilitate the development of skills in everyday life and support the promotion and maintenance of health and well-being of the individual in service.
- Assist supported individual in obtaining services in the community including accompanying them to medical and other professional appointments.
- Provide training designed to meet the needs identified through the Person Directed Planning process.
- Perform various administrative duties (i.e., financial, health & safety, medication, property inspections, progress reports) as required.
- Participate in the assessment process, collect behavioural data, and implement treatment plans established by the multidisciplinary treatment team.
- Provide a safe environment for the individual by ensuring that policies and procedures adhered to as specified and required.
- Provide transportation to various approved activities using Agency vehicle or with compensated mileage.
- Attend team meetings and training events.
- Promote a positive image of CLAPW within the community.
- Participate in community assessments and community-based treatment as needed.
- Perform lifts and transfers and use of Hoyer
- Perform other duties as assigned.

EDUCATION REQUIRED: DSW Diploma or Child and Youth Worker Diploma, or equivalent degree.

GENERAL REQUIREMENTS:

- Commitment to the equal citizenship and the inclusion of all citizens in our society.
- Commitment to the mission, vision, and values of the Association.
- Ability to engage and support the individual based on the Bio-Psycho-Social and person centered approaches.
- Maturity and flexibility, good personal judgement in dealing with people.
- Ability to communicate verbally and in writing in a clear and concise manner.
- Ability to work effectively in a team environment.
- Ability to work independently and initiate new programs.
- Ability to work under pressure and demonstrate experience in dealing with emergency and crisis situations.
- Knowledge of developmental disabilities, dual diagnosis, behavioural interventions, medications, and medical resources.
- Valid certificate and demonstrated proficiency in First-Aid, CPR and Safe Management.
- Valid driver's license and access to a reliable vehicle.
- Availability for shift work, may include occasional weekends.
- Physical ability to perform lifts and transfers.
- Demonstrate regular attendance at work.
- Ability to manage intense and aggressive behaviours in a calm but firm manner.
- Valid driver's license in good standing

PREVIOUS EXPERIENCE:

- Minimum 3 years' experience in a social service organization supporting the inclusion of people with intellectual disabilities in the community.

- Experience in supporting adults with complex needs, dual diagnosis, and high behavioural needs in home and the community.
- Experience working with families, advocates, other services, and community leaders.
- Experience in working as a part of a multidisciplinary team.

SALARY: As per Collective Agreement

BENEFIT: As per Collective Agreement

HOURS OF WORK: As per Collective Agreement

START DATE: To be determined.

APPLY TO: Jennifer Smith, Program Manager jennifer.smith@clapw.org

To successfully apply, you must submit a cover letter and resume to the hiring manager.

DEADLINE September 10th, 2025, 4:30pm

Community Living Ajax-Pickering welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. If selected for an interview and require any accommodations, please contact Samantha Kanhai, Human Resources Manager. 905 427-3300 ext 239