

COMMUNITY LIVING AJAX-PICKERING & WHITBY

JOB POSTING

POSTING NO: 19-000

POSITION: PART TIME RESIDENTIAL COUNSELLOR

DEPARTMENT: RESIDENTIAL SERVICES

LOCATIONS: PICKERING, AJAX, AND/OR WHITBY

REPORT TO: MANAGER OF LOCATION

JOB SUMMARY:

- Support individuals with a dual diagnosis (developmental disability and mental health disorder and/or challenging behaviour) in a residential treatment home.
- Provide a home-like environment for supported individuals, ensuring that their rights are maintained and respected
- Facilitate the development of skills in everyday life, and support the promotion and maintenance of health and well-being of the individuals in service;
- Provide training designed to meet the needs identified through the Person-Directed Planning process;
- Perform various administrative duties (i.e. financial, health & safety, medication administration, property inspections, progress reports) as required;
- Participate in assessment process, collect and record behavioural data, implement behavioural treatment plans and protocols established by the multidisciplinary treatment team;
- Provide a safe environment for individuals, ensuring that policies and procedures are posted and adhered to as required;
- Attend staff meetings and training events;
- Promote a positive image of CLAPW within the community;
- Participate in community assessments and community-based treatment throughout Central East Region when needed;
- Perform other duties as assigned.

EDUCATION REQUIRED:

- DSW or equivalency of a Human Services education completed or in progress.

GENERAL REQUIREMENTS:

- Commitment to the equal citizenship and the inclusion of all citizens in our society;
- Commitment to the Philosophy of the Association;
- Ability to engage and support individuals based on the Bio-Psycho-Social model and person-centered approach;
- Maturity and flexibility, good personal judgement in dealing with people;
- Ability to communicate verbally and in writing in a clear and concise manner;
- Ability to work effectively in a team environment;
- Ability to work independently;
- Ability to work under pressure and to demonstrate experience in dealing with emergency and crisis situations;
- Knowledge of developmental disabilities, dual diagnosis, behavioural interventions, medications and medical resources;
- Computer skills (i.e. word processing, data recording, internet applications);
- Valid certificate and demonstrated proficiency in First-Aid, CPR and Safe Management;
- Valid driver's license;
- Availability for shift work, including weekends.
- Demonstrate regular attendance at work

PREVIOUS EXPERIENCE:

- Minimum 3 years experience in a social service organization supporting the inclusion of people with intellectual disabilities in the community;
- Experience in supporting adults with complex needs, dual diagnosis, and high behavioural needs in the community;
- Experience working with families, advocates, other services, and community leaders;
- Experience in working as a part of a multidisciplinary team.

**PAY RATE: \$20.62/hr -Part Time
\$20.12 -Relief**

BENEFIT: 6% in lieu of earnings on each pay and Multi-Sector Pension Plan after probationary period.

HOURS OF WORK: Days, Evenings, Weekends

The number of hours per week and schedule of work will conform to our collective agreements and to the Employment Standards Act but may otherwise be determined by the site Manager in response to the needs of the home.

HOW TO APPLY: Send resume and cover letter stating job posting number to shannon.shepherd@clapw.org

ALL APPLICATIONS MUST BE IN WRITING AND ACCOMPANIED BY A RESUME
COMMUNITY LIVING AJAX-PICKERING AND WHITBY IS AN EQUAL OPPORTUNITY EMPLOYER. IF SELECTED FOR AN INTERVIEW, PLEASE
CONTACT (906) 427-3300 EXT 239 FOR ANY ACCOMMODATION YOU MAY REQUIRE DURING THE PROCESS